

## **Day of Science Post Event Thank You**

To continue your relationship building with the school(s) and sponsor(s) you partnered with, we suggest you follow up with a thank you letter after the event. We've drafted some sample content to help you get started.

- The letter should come on your school stationary.
- Personalize the letter as much as you possibly can, mentioning specific things that happened, big wins, comments you heard during the day, people who contributed.
- If you are sending the letter to more than one school, principal, or staff, make sure to heavily edit and customize each letter to make it as personal as possible.
- Send the letter within one week of your event.
- If possible, offer the possibility of future collaboration.

The event you just held is a great starting point for a continued relationship. You can use the success from this experience and your thank you letter to keep moving that forward! If you don't have a particular future partnership in mind, you could start with asking to deliver coffee and donuts to the teachers lounge, or ask if they have any needs your church could consider meeting.

You may have also had local businesses underwrite or sponsor your event. We have also included a letter you could send to them.

- The letter should come on your school stationary.
- Personalize the letter as much as you possibly can, mentioning specific things that happened, big wins, the reactions of students and teachers.
- Include as many numbers as you can to show the impact of their contribution.
- If you are sending the letter to more than one company, make sure to heavily edit and customize each letter to make it as personal as possible.
- Send the letter within one week of your event.

## **Day of Science - School Thank You**

We are so grateful to have had the opportunity to partner with **(NAME OF SCHOOL)** in bringing The Day of Science to your students. It was a joy for us to serve alongside you, and watch the kids engage in fun learning throughout the day. Our **(INSERT NUMBER OF VOLUNTEERS)** volunteers loved being in your school and working with your team to make this day a huge success.

**(INSERT ANY QUOTES OR COMMENTS FROM YOUR VOLUNTEERS HERE. Even if you don't have direct quotes, mentioning conversations and reactions you overheard can be very effective.)**

We know that schools and teachers face many challenges in meeting academic goals, addressing student needs, engaging minds, and caring for the school community. We are grateful for the work you do to this end.

**(INSERT ANY QUOTES OR COMMENTS FROM STAFF OR STUDENTS HERE. Even if you don't have direct quotes, mentioning conversations and reactions you overheard can be very effective.)**

We want to support our community and our kids, and we know that teachers and local schools play a vital role in that. We hope for more opportunities in the future where we can support and serve alongside you.

**(INSERT ANYTHING SPECIFIC YOU'D LIKE TO CONSIDER FOR THE FUTURE, OR INVITE SCHOOLS TO NOW.)**

Please feel free to contact me if you see a way we could partner again!

## **Day of Science – Sponsor Thank You**

Thanks to your donation, last week (INSERT NAME OF CHURCH) hosted the Day of Science at (INSERT NAME OF SCHOOL). Over (###) students participated in a full day of hands-on, inquiry-based scientific exploration where they had the opportunity to build and test their own bridges, launch rockets, create electrical circuits, and construct catapults.

*(INSERT ANY QUOTES OR COMMENTS FROM STUDENTS HERE. Even if you don't have direct quotes, mentioning conversations and reactions you overheard can be very effective.)*

The school day ended with a memorable one-hour stage show, where they were entertained by uncommon chemistry experiments and saw science come to life.

*(INSERT ANY QUOTES OR COMMENTS FROM TEACHERS AND STAFF HERE. Even if you don't have direct quotes, mentioning conversations and reactions you overheard can be very effective.)*

One of the best things about this event is that instead of burdening teachers and staff with organizing a field trip or special event, this day was completely done for them. Teachers could enjoy learning alongside their students and building relationships with them, without adding extra work or stress to their already demanding workload.

**We couldn't have done it without your support!** We were only able to bring the Day of Science (INSERT NAME OF SCHOOL) because of your thoughtful and generous donation.

We are so grateful for your contribution to make The Day of Science possible, and for the chance to show our schools, staff, and students that their community cares for them. And building into the next generation of technology leaders and creative thinkers is a win for us all!